

## Sharajman Technologies Private Limited

**About us:** We are leveraging technology in developing solutions for the Indian Energy ecosystem and has significant commitments of funding from a large Indian conglomerate, operating in the Energy space.

<b>Role Title</b>	Trainee- Business Analyst	
<b>Department</b>	Business Analyst	<b>Location: Noida</b>
<b>Functionally Reporting to</b>	Business Analyst Lead	

### Purpose of the Job

We are seeking a motivated and detail-oriented **Trainee Business Analyst** to join our team. As a Trainee BA, you will assist in gathering and analyzing business data, identifying trends, and supporting key projects to improve business performance. This is an excellent opportunity to gain hands-on experience in business analysis while working with cross-functional teams.

### Roles & Responsibilities

- ☒ Assist in gathering, documenting, and analyzing business requirements from stakeholders.
- ☒ Support in creating functional specifications, use cases, and process flow diagrams.
- ☒ Conduct market research, competitor analysis, and trend identification.
- ☒ Collaborate with developers, testers, and business teams during the SDLC.
- ☒ Participate in meetings, workshops, and brainstorming sessions to understand business needs.
- ☒ Help prepare reports, presentations, and business documentation.
- ☒ Learn and use project management and analytics tools
- ☒ Support UAT and track feedback for continuous improvements.

<b>Behavioral Skills</b>	<ul style="list-style-type: none"> <li>➤ Excellent Verbal and Written communication abilities.</li> <li>➤ Proficient in Microsoft Office Suite (Excel, Word, PowerPoint)</li> <li>➤ Self -motivated, eager to learn and capable of working in a team environment</li> </ul>
<b>Qualification</b>	<ul style="list-style-type: none"> <li>➤ Bachelor's degree in Business, BE/B.Tech –IT/MCA from reputed institute or related field (final year students may apply)</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>➤ Fresher</li> </ul>