

Name of the Company		Sharajman Technologies	
Role Title		Business Analyst	
Department		Business Analyst	Location: Noida
Functionally Reporting to		Delivery Manager	
Purpose of the Job			
To understand the client’s business requirements, scope and finalizing the same in consultation with the internal and external teams. Mapping the business processes and creating the documents, Flow diagram etc. of required solution, validating project requirement and ensuring successful completion of the project.			
Roles & Responsibilities			
<div>1. Responsible to assess customer needs, provide expert requirements analysis, formulate work estimates, contribute to project planning and help design solutions.</div> <div>2. Ability to understand requirement and convert into meaningful documents which belongs to software development process.</div> <div>3. Creation of development documents like Business requirement document, System Flow, Software Requirement Specification, Business Logic, Prototypes, Wireframes etc.</div> <div>4. Authoring detailed product requirements and develop use case documentation, testing and validating requirement with UAT version.</div> <div>5. Hands-on functional testing and validation of business requirements and system functionality</div> <div>6. Knowledge of Agile software development methodology, ability to manage and update daily scrum calls.</div> <div>7. Conduction user training, presentation and user manuals.</div> <div>8. Documenting of detailed business requirements and business flows for development projects.</div> <div>9. Learn and read software requirement related documents, procedure, regulations and rules to update with the market.</div> <div>10. Learn and use project management and analytics tools (e.g., JIRA, Excel, Power BI, etc.)</div>			
Qualification	<div><div></div><div>BE/B.Tech/MCA/M.Tech/MBA from a reputed institute</div><div></div></div> <div><div></div><div>Understanding of the power sector</div><div></div></div>		
Experience & Expertise	<div><div></div><div>Good understanding of online assessment applications and web-based systems</div><div></div></div> <div><div></div><div>Good knowledge of PowerPoint, Excel, Word, and wire framing tools.</div><div></div></div> <div><div></div><div>Looking for relevant experience 5 years as Business Analyst</div><div></div></div>		
Functional Skills	<div><div></div><div>Excellent communication skills, both oral and written with all levels of an organization.</div><div></div></div> <div><div></div><div>Strong planning, analytical, documentation and communication skills.</div><div></div></div> <div><div></div><div>Fluent in English.</div><div></div></div> <div><div></div><div>People skills including: acting with integrity and respect for others, negotiation, political sensitivity, professional impartiality, service orientation, personal time management and ability to achieve success through exercise of influence.</div><div></div></div> <div><div></div><div>Knowledge of software development methodologies.</div><div></div></div> <div><div></div><div>Ability to work with processes established to retain critical knowledge and facilitate knowledge transfer.</div><div></div></div> <div><div></div><div>Initiative and the ability to work in a self-directed fashion with Start Up.</div><div></div></div> <div><div></div><div>Ability to work in a fast paced, rapidly changing environment.</div><div></div></div> <div><div></div><div>A high degree of attention to quality, detail and deadlines.</div><div></div></div>		